

2024 ORLEANS COUNTRY CLUB – COMMITTEES – BOARD APPOINTED

		Committees 2024	General Description
Standing Committees	1	Budget	Oversees and plans an annual budget and makes recommendations to the board for income & expenses.
	2	Calendar / Activities	In the fall, creates draft calendar for the upcoming year to include any date critical to the operation of OCC.
	3	Computers, TVs, & Phones	Oversees technology needed and oversees spring set-up and off-season storage.
	4	Financial Review	Works with an outside financial advisor to review financial policies & procedures of the BOD and corporation. He/she will make suggestions as to how OCC could/should enhance their financial processes.
	5	Greens / Golf Cart Fleet	Oversees outside operations, including the golf cart fleet and works with staff to make recommendations to the BOD.
	6	House	Oversees maintenance of the clubhouse inside and out.
	7	Junior Golf – Bob Silvester	Plans youth program for the season with Golf Pro and oversees the Jr. Golf Scholarship program.
	8	Landscaping	Oversees all flowerbeds and landscaping including the spring and fall clean-up.
	9	Marketing & Membership	Oversees website, blog, facebook, eBlasts, newspaper advertising, posters, tee sign sponsors, and promotions.
	10	Stewards	Coordination and support of the “big decisions” pertaining to the inside operations of the restaurant, bar, & kitchen.
	11	Tournaments – Men	Oversees the organization of the men’s tournaments.
	12	Tournaments – Women	The OCC Women’s Association governs all women’s tournaments and works closely with the Golf Pro.
Ad Hoc Committees	1	Bylaws Policies & Procedures	Continuous planned review of the Policies and Procedures manual and makes recommendations to the BOD for revisions.
	2	Fundraising Small & Large	Organizes fundraising opportunities. Plans for payment of “needed items, that are not budgeted.”
	3	Fun Nite Cash Calcutta	Plans the annual Fun Nite Cash Calcutta including ticket sales, prize collections, decorations, menu, and clean-up.
	4	Handicap	Oversees the member databases and keeps a current license with USGA Handicap system as well as posting handicaps.
	5	Linen	Oversees laundering of tablecloths and napkins used for special functions & coordinates with the restaurant manager.
	6	Rules	Reviews local rules of golf as identified on OCC scorecards and Tournament rules sheets. Works closely with the Golf Pro.
Special Committees	1	Recruitment, Hiring & Staffing	Assists the BOD President and General Manager with the oversight, recruitment, hiring and staffing, inside and outside operations of OCC.
	2	Scholarship Arthur Mandros/Bob Silvester	Determines recipients of the scholarships and maintains financial records. Presentation done at the annual Arthur Mandros/Bob Silvester Open each August.