

2026 ORLEANS COUNTRY CLUB

BOARD APPOINTED COMMITTEES – STANDING AND AD HOC

Standing Committees 2026		General Description
<p>These are ongoing committees addressing operations of the club's affairs on a regular basis, keeping the club on solid footing moving forward and are expected to maintain confidentiality. <i>These committees report monthly at the BOD meetings (Listed alphabetically)</i></p>		
1	BUDGET & FINANCE Committee Members:	Oversees and plans an annual budget and makes recommendations to the board for income & expenses. Works with an outside financial advisor to review financial policies & procedures of the BOD and corporation. He/she will make suggestions as to how OCC could/should enhance their financial processes.
2	GREENS / GOLF CART FLEET / LANDSCAPING Committee Members:	Oversees outside operations, including the golf cart fleet and works with staff to make recommendations to the BOD. Oversees all flowerbeds and landscaping including the spring and fall clean up.
3	HOUSE Committee Members:	Oversees maintenance of the clubhouse inside and out.
4	STEWARDS Committee Members:	Coordination and support of the "big decisions" pertaining to the inside operations of the restaurant, bar, & kitchen.

Ad Hoc Committees 2026		General Description
<p>These committees are created for a particular purpose and/or to perform a special function that is beyond the authority or capacity of a standing committee and are expected to maintain confidentiality. <i>These committees meet as needed and report at BOD meetings when pertinent information needs to be shared. (Listed alphabetically)</i></p>		
1	BYLAWS, POLICIES & PROCEDURES Committee Members:	Continuous planned review of the Policies and Procedures manual and makes recommendations to the BOD for revisions.
2	CALENDAR / ACTIVITIES Committee Members:	In the fall, creates draft calendar for the upcoming year to include any date critical to the operation of OCC.
3	COMPUTERS, TVS, & PHONES Committee Members:	Oversees technology needed and oversees spring set-up and off-season storage.

4	<p>FUNDRAISING</p> <ul style="list-style-type: none"> • Fun Nite Cash Calcutta <p><i>Committee Members:</i></p> <ul style="list-style-type: none"> • Targeted Capital Improvement Fundraisers 	<p>Plans the annual Fun Nite Cash Calcutta including ticket sales, prize collections, decorations, menu, and clean up.</p> <p>Organizes fundraising opportunities. Plans for payment of “needed items, that are not budgeted.”</p>
5	<p>HANDICAP, RULES, & SCORECARDS</p> <p><i>Committee Members:</i></p>	<p>Oversees the member databases and keeps a current license with USGA Handicap system as well as posting handicaps. Reviews local rules of golf as identified on OCC Scorecards and Tournament Rules Sheets.</p>
6	<p>INSURANCE</p> <p><i>Committee Members:</i></p>	<p>Review of insurance policies and compliance.</p>
7	<p>JUNIOR GOLF : BOB SILVESTER JUNIOR GOLF PROGRAM</p> <p><i>Committee Members:</i></p>	<p>Plans youth program for the season with Golf Pro and oversees the Jr. Golf Scholarship program.</p>
8	<p>LINEN SERVICE (TABLE COVERS & NAPKINS)</p> <p><i>Committee Members:</i></p>	<p>Oversees laundering of tablecloths and napkins used for special functions & coordinates with the restaurant manager.</p>
9	<p>MARKETING & MEMBERSHIP</p> <p><i>Committee Members:</i></p>	<p>Oversees website, blog, facebook, eBlasts, newspaper advertising, posters, tee sign sponsors, and promotions.</p>
10	<p>RECRUITMENT, HIRING, & STAFFING</p> <p><i>Committee Members:</i></p>	<p>Assists the BOD President and General Manager with the oversight, recruitment, hiring and staffing, inside and outside operations of OCC. <i>Confidentiality safeguards are needed at timse.</i></p>
11	<p>SCHOLARSHIP: ARTHUR MANDROS/BOB SILVESTER</p> <p><i>Committee Members:</i></p>	<p>Determines recipients of the scholarships and maintains financial records. Presentation done at the annual Arthur Mandros/Bob Silvester Open each August. <i>Confidentiality safeguards are needed at times.</i></p>
12	<p>TOURNAMENTS: MEN</p> <p><i>Committee Members:</i></p>	<p>Oversees the organization of the men’s tournaments.</p>
13	<p>TOURNAMENTS: WOMEN</p> <p><i>Committee Members:</i></p>	<p>The OCC Women’s Association governs all women’s tournaments and works closely with the Golf Pro.</p>